



Exhibitor and Vendors Form
Dia de los Muertos Festival Sunday, October 30, 2011

Company Name _____

Address _____

City _____ State _____ Zip Code _____

Exhibitor Contact(s) _____

Business Phone _____ Alternate _____ Fax _____

Email _____ Website _____

If you are selling, please provide your valid sellers permit # for the California State Board of Equalization.
Sellers Permit # _____

How many people from your organization will be attending? _____

Please describe what type of activities will occur in your booth. Will you have a display, give-a-ways or games for the public?

Booth Space Fee:

- \$200 10'x10' Booth Space ONLY
- \$250 10'x10' Food Booth Space ONLY
- \$325 20'x10" Booth Space ONLY

Your fee includes your booth space ONLY. Please bring your tables, sinks, trash cans, chairs, canopies, signage and displays, electrical cords, lighting, etc.

*Electricity is EXTRA \$50.00, must apply in advance for this service (this offer excludes food vendors)

Limited number of canopies are available on a pre-ordered first come served basis.

Yes No I need one canopy 10'x10' for an additional fee of \$125 each.

Food Vendors: Please provide a copy of a recent health certificate from the Los Angeles County Health Department and follow the health department guidelines for outdoor venues. Please provide a copy of current insurance coverage that will list Dia de los Muertos Block Party & LA Harbor Latin Association as additional insureds for the date of the event.

Event Hours: Sunday, October 30th from 3:00 p.m. to 10:00 p.m.

Set Up for Lot #684: Vendors may begin set up of their booth at 10:00 a.m.

Set Up for Renaissance Park: May start the day before (at your own discretion) or at 10 a.m. on Sunday, October 30th 2011.

Booths **MUST** be set up by 2:00 p.m. Your vehicles must be off the grounds by 2:00 p.m. Sunday so that the Fire Marshal can complete his inspection. If you are **LATE**- no admission will be granted, NO refunds, No exceptions, Don't ASK.

Break Down: Break down begins at 9:00 p.m. All spaces must be vacated by 10:30pm.

Parking, Unloading/ Loading: There are a few parking lots in the neighborhood and street parking. For loading/unloading, the 7th street parking lot is the most convenient. Please provide your own cart or dolly for item transport. Vendors are responsible for providing and arranging all necessary labor in the set up and break down.

Directions to San Pedro

Location: 429 W. 6th St., (empty lot with green gate) & city lot #684 on 7th Street, San Pedro, CA 90731
San Pedro sites at the end of the 110 FWY. We recommend you use MapQuest for directions.

Application deadline

October 10th, 2011

Payment

<input type="checkbox"/> Check/Cash payable to LAHLA , \$_____ Mail to 465 W 7 th St, San Pedro CA 90731
<input type="checkbox"/> Cash/Check Payable to LAHLA at Bringelson Jewelers 461 W 6 th St, Suite 104, San Pedro, CA

All information is confidential. We do not share, trade or sell exhibitor information.

All exhibitors are entered in database for future events. If would like to opt out of this option, please check the box below:

I choose to opt out from future event notification.

Print Name

Signature

Contacts

Marta Valladolid- Event Chair 310 832-5482 martavalladolid@sbcglobal.net

Nancy Scott 310 547-1871 zfabrique@hotmail.com

Carla Ortega 310 519-8231 carlaortegaart@yahoo.com

Linda Alexander 310 971-3440 lalex@cox.net

CHECK OFF LIST- AND - VERIFICATION OF CREDENTIALS

FOOD VENDOR

<input type="checkbox"/> Completed Application	<input type="checkbox"/> Copy of Insurance
<input type="checkbox"/> Copy of Health Certification from City of Los Angeles	
<input type="checkbox"/> Payment	
<input type="checkbox"/> Confirmed by _____	

Sellers Permit

<input type="checkbox"/> California State Board of Equalization # _____
<input type="checkbox"/> Payment
<input type="checkbox"/> Confirmed by _____

FEES and RENTALS

Booth Space Fee:	
<input type="checkbox"/> \$200 10x10 Booth Space ONLY	
<input type="checkbox"/> \$250 10x10 Food Booth Space ONLY	
<input type="checkbox"/> \$325 20x10 Booth Space ONLY	
<input type="checkbox"/> \$50 Electricity	
Rental Fee:	
<input type="checkbox"/> 1-10x10' canopy \$125	
TOTAL PAID \$	RECEIVED BY:

**Dia de los Muertos Festival & LAHLA
Hold-Harmless Insurance Agreement**

PLEASE SIGN AND SUBMIT WITH APPLICATION

In consideration of my/our participation in the Dia de los Muertos Festival, I
(please print full name) _____

agree to Hold-Harmless the Dia de los Muertos Festival and LA Harbor Latin Association, their employees, directors, volunteers and agents, for any and all claims of Bodily Injury, Property Damage, damage or loss to my/our property, or Workers Compensation as relates to my/our participation in this event.

I/We agree to maintain the required general liability insurance limits of \$1,000,000, worker's compensation insurance, and name the same above stated people as Additional Insured's. I/We also agree to obey all laws and public safety regulations, to follow all orders and directions of Event Committee members, and appropriate Fire and Law Enforcement Officials.

Name: _____
(Individual) if additional space is needed use back of THIS page.

Name: _____
(Company, if applicable)

Signature _____

Date _____

RECEIVED BY STAFF MEMBER: _____

- Page 1 Exhibitors Form
- Page 2 Application & Payment Form
- Page 3 Check off list & verification of Credentials
- Page 4 Hold-Harmless Agreement & Insurance copy